



**International Chito-Ryu Karate Federation of Australia
(Sunshine Coast Branch) Inc.**

COMMITTEE MEETING MINUTES

Date and Time: Saturday, October 24th, 2026 at 09:00 am

Venue: Sunshine Coast Karate

Meeting Opened: 09:04 am

Attendance: Shane S, Matt S, Martin P, Brett M, Sam H, Annie G

Apologies: NIL

1. Welcome – read the ICKFA (SC) objectives

The objectives of the association are:

- a) To support, develop, protect, and advance the practice of Chito-Ryu Karate-Do throughout the Sunshine Coast region of South-East Queensland.
- b) To maintain the high standards as set by the Sohonbu (ICKF International Headquarters).
- c) To promote inter-dojo, inter-regional and international competition and to support contestants for these competitions.
- d) To support the strengthening of the community of members that make up the ICKFA (SC), including their immediate families.
- e) To advise and assist members wishing to train at ICKF dojos outside of the region or wishing to attend ICKF clinics or training camps outside of the region.
- f) To communicate with and assist members of the ICKF outside of the region during visits to the Sunshine Coast.

2. Review of previous meeting minutes (September 26th, 2026)

The minutes of the last meeting were presented.

Motion to accept the minutes. Moved by: Shane S

Seconded by: Matt S

3. Reports

a. President Report	<i>Page 3</i>	(Brett McRae)
b. Treasurer Report	<i>Page 3</i>	(Annie Gagnier)
c. Instructor Report	<i>Page 3</i>	(Martin Phillips)

4. Business arising from previous meeting:

- a. November Tournament – Not enough interest to justify holding the tournament, mainly due to big commitment for competitors to Soke Cup. 3 entries will be refunded. Martin P to cancel Hall booking. Postpone until next year.
- b. Sale of mats – Matt S will take an allotment for Caloundra Karate. Haven't sold any more since last meeting. Continue to advertise.
- c. Caloundra Karate equipment – Matt S will request a list of equipment to the Association.

5. Correspondence:

- a. Shirtcraft Quotes for Referee shirts – Polyester polo blank are \$26.29 ex GST, with Referee screen printing on the back \$27.40. Cotton polo blank are \$31.62, with Referee screen printing on the back \$34.09. Quotes were given for quantity of 40, but they will take a reduced order at the same prices. Quote valid until 31st October 2026.
- b. OFT annual forms have come in.

6. General Business/New Business:

- a. Budget – \$4,062.26 funded to Soke Cup participants. Camp profits allocation moved to Soke Cup. Purchase of Officials shirts taken from Dojo equipment. End of year presentations and OFT fees to come from upcoming member fee allocations.
- b. AGM/Christmas Training and Presentations – 13th of December at Cotton Tree Park, in the case of wet weather it will be held at the dojo. Draft up AGM notice to go out to members one month prior to the AGM. Brett M to organise BBQ and party supplies. Presentation trophies to use recycled trophies and re-plated with engraving, if more are required then they will be purchased at time of engraving.

Next meeting, AGM, 13th of December 2026.

Meeting Closed: 09:41 am

Signed by president: _____

President's Report

Welcome to Matt Stevenson to the committee and thank you to Bailey Keefe.

Treasurer's Report

NIL

Instructor's Report

NIL