



**International Chito-Ryu Karate Federation of Australia
(Sunshine Coast Branch) Inc.**

COMMITTEE MEETING MINUTES

Date and Time: Saturday, August 29th, 2026 at 09:00 am

Venue: Sunshine Coast Karate

Meeting Opened: 9.05 am

Attendance: Martin P, Brett M, Annie G, Shane S, Sam H

Apologies: Bailey K

1. Welcome – read the ICKFA (SC) objectives

The objectives of the association are:

- a) To support, develop, protect, and advance the practice of Chito-Ryu Karate-Do throughout the Sunshine Coast region of South-East Queensland.
- b) To maintain the high standards as set by the Sohonbu (ICKF International Headquarters).
- c) To promote inter-dojō, inter-regional and international competition and to support contestants for these competitions.
- d) To support the strengthening of the community of members that make up the ICKFA (SC), including their immediate families.
- e) To advise and assist members wishing to train at ICKF dojos outside of the region or wishing to attend ICKF clinics or training camps outside of the region.
- f) To communicate with and assist members of the ICKF outside of the region during visits to the Sunshine Coast.

2. Review of previous meeting minutes (August 1st, 2026)

The minutes of the last meeting were presented.

Motion to accept the minutes. Moved by: Shane S

Seconded by: Martin P

3. Reports

a. President Report	<i>Page 3</i>	(Brett McRae)
b. Treasurer Report	<i>Page 3</i>	(Annie Gagnier)
c. Instructor Report	<i>Page 3</i>	(Martin Phillips)

4. Business arising from previous meeting:

- a. Wrap up for Fundraising for Association, Soke Cup, and Soke visit. – Just banking to be actioned, other items have been completed.
- b. November Tournament – Martin P to connect with other karate groups to participate in an open tournament. Have the entry price for Chito-Ryu members to be the same as past tournaments (advertised as a discount rate), outside dojo entrants to have higher entry price to align with other style tournaments. Come up with a name for the tournament. Put out some marketing in the next couple of weeks. Matt Craven to provide photos of the Soke Cup for marketing.

5. Correspondence:

- a. *NIL*

6. General Business/New Business:

- a. Budget – Soke visit expenses have been paid for. Insurance payment hasn't been budgeted yet, will add to budget going forward. Raffle income hasn't been banked yet. Cash at bank is currently \$7831.79.
- b. New Mats in the Dojo – New mats to be installed in the dojo this week. Sell used mats (around 140) at \$15 per mat, Brett M to advertise on Facebook Marketplace.

Next meeting, 26th September 2026

Meeting Closed: 9:49 am

Signed by president: _____

President's Report

Thank you to volunteers with moving and setting up the mats at the Soke Cup. Special thanks to Ian for assisting with the transportation of the mats.

Treasurer's Report

NIL

Instructor's Report

NIL