



**International Chito-Ryu Karate Federation of Australia
(Sunshine Coast Branch) Inc.**

COMMITTEE MEETING MINUTES

Date and Time: Saturday, August 1st, 2026 at 09:00 am

Venue: Sunshine Coast Karate

Meeting Opened: 09:01 am

Attendance: Brett M, Martin P, Bailey K, Sam H

Apologies: Annie G

1. Welcome – read the ICKFA (SC) objectives

The objectives of the association are:

- a) To support, develop, protect, and advance the practice of Chito-Ryu Karate-Do throughout the Sunshine Coast region of South-East Queensland.
- b) To maintain the high standards as set by the Sohonbu (ICKF International Headquarters).
- c) To promote inter-dojo, inter-regional and international competition and to support contestants for these competitions.
- d) To support the strengthening of the community of members that make up the ICKFA (SC), including their immediate families.
- e) To advise and assist members wishing to train at ICKF dojos outside of the region or wishing to attend ICKF clinics or training camps outside of the region.
- f) To communicate with and assist members of the ICKF outside of the region during visits to the Sunshine Coast.

2. Review of previous meeting minutes (June 6th, 2026)

The minutes of the last meeting were presented.

Motion to accept the minutes. Moved by: Martin P

Seconded by: Sam H

3. Reports

a. President Report	<i>Page 3</i>	(Brett McRae)
b. Treasurer Report	<i>Page 3</i>	(Annie Gagnier)
c. Instructor Report	<i>Page 3</i>	(Martin Phillips)

4. Business arising from previous meeting:

- a. Fundraising for Association – Completed the fundraising, just need to process the banking of funds. All Monster Raffle prizes have been claimed.
- b. Soke Cup General Items – Hiring of transportation of mats and confirmation of driver needs to be done. Brett M to drive if call out for members to volunteer is not successful. Brett M to get quotes for hiring of moving truck.
- c. Soke Visit – Accommodation is booked at the Mantra Mooloolaba. Training is Wednesday, skip the Little Champions class and instead of weapons class do an extended training for senior belts.

5. Correspondence:

- a. The Office of Fair Trading – New “Smart” Forms, for online lodgement rather than printing and lodging by post: [Online Form 8 – Application to register an amendment of rules](#) and [Online Form 9a – Application for cancellation of an incorporated association.](#)

6. General Business/New Business:

- a. Budget – Fundraising money to be banked.
- b. November Tournament – Look to have an Open Tournament, promote to the Sunshine Coast and Brisbane area, using footage from Soke Cup. Venue is booked, Kuluin State School.
- c. Committee Meeting Dates – 29th of August, 26th of September, October TBC, and November meeting final before AGM.

Next meeting, 29th August 2026

Meeting Closed: 09:54 am

Signed by president: _____

President's Report

Monster Raffle was successful, thanks to the families selling the tickets and businesses donating the prizes.

Treasurer's Report

NIL

Instructor's Report

NIL