



**International Chito-Ryu Karate Federation of Australia
(Sunshine Coast Branch) Inc.**

AGM 2025 MINUTES

Date and Time: Sunday, December 14th, 2025, at 11:00am

Venue: Cotton Tree Park

- 1. Meeting Opened:** 11:11am
- 2. Attendance:** See attached attendance and proxy list on page 2.
- 3. Apologies:** None
- 4. Welcome**
- 5. Read minutes of previous AGM (2024)**
Accepted by Martin P
Seconded by Annie G
- 6. Reports**

(a) President Report	Attached (page 3)	(BM)
(b) Secretary Report	Attached (page 4)	(SH)
(c) Treasurer Report	Attached (page 5)	(AG)
(d) Instructor Report	Attached (page 6)	(MP)
- 7. Accept financial reports for 2024-25 financial year**
Accepted by Martin P
Seconded by Sam H
- 8. Management Committee stand down. Election of office bearers for 2024-25**
 - a. President – Brett M, self-nomination. Brett M accepted.
 - b. Treasurer – Annie G, self-nomination. Annie G accepted.
 - c. Secretary – Sam H, self-nomination. Sam H accepted.
 - d. Instructor representative – Martin P nominated & accepted.
 - e. General members – See page 2.
- 9. Take contact details of Management committee and General Members**
- 10. Next Meeting** TBC
- 11. Meeting Closed** 11.27 am

Signed by president: _____

Attendance:

1. Sam Hunt
2. Annie Gagnier
3. Brett McRae
4. Martin Phillips
5. Debra Strazzari
6. Selina Strazzari
7. Steven Phillips
8. Clay Burns

Proxies:

1. Shane Smith nominated for general member.

General Member Nominations:

1. Clay Burns accepted.

President's Report (Brett McRae)

Thank you to all members for attending meetings and organising the tournaments.

Secretary's Report (Sam Hunt)

I would first like to acknowledge the outgoing committee members of the ICKFA Sunshine Coast branch for 2025.

Thank you to everyone on the committee this year for your hard work.

The membership numbers of the association have topped out at 190 members. We held 6 committee meetings this year.

Thank you again to everyone who attended meetings this year.

Sam Hunt

Treasurer's report (Annie Gagnier):

2025 was a fairly quiet year from a treasury point of view. We ran two successful tournaments which helped us raise funds for dojo equipment and the upcoming Soke Cup on the Gold Coast in 2026. We were able to host Sandaime Soke and Higuchi Sensei for three days of training. We have also successfully raised the funds needed to replace the dojo mats next year.

As far as financial reporting goes, for the financial year 2024-25, the association reported a total income of \$12,858.18 but we recorded a loss of \$605.66. The reason for the loss is that while the income for the last Sunshine Coast Camp was recorded in the 2023-2024 financial year, the bulk of the expenses were paid during the 2024-2025 financial year, meaning that we recorded an inflated profit in the previous year. Total assets on the 30th June were at \$24,169.19 which was total equity with no liabilities.

Financially the association is going very strong, ready to enter a Soke Cup year. We'll be ready to offer some financial support to Gold Coast Karate to go towards the organisation costs and we will be replacing the dojo mats and some dojo equipment. I would like to thank Sensei Martin and Sandra, Sensei Bailey and Sensei Sami for another awesome year of training, for their dedication and support to all members and for their consistent energy and willingness to share their wisdom. I would also like to thank the outgoing committee members and volunteers for all your efforts prior to, during and post events.

I will be representing myself to the position of treasurer for the next year.

Instructor's Report (Martin Phillips)

Thank you to the Committee.

Had a successful year of gradings in the senior ranks, Sensei Sandra grading to Yondan in Kobujutsu, and Selina Strazarri and Steven Phillips grading to Shodan (also in Kobujutsu).

Sam Hunt graded to Junshidoin earlier in the year.

Next year will be 80 years since O Sensei first opened the first Chito-Ryu Dojo, which will coincide with the Soke Cup held on the Gold Coast.

Martin Phillips, Renshi
Instructor Representative - ICKFA (Sunshine Coast Branch) Inc

Profit and Loss

ICKFA (Sunshine Coast Branch) Inc

Date Range: Jul 01, 2024 to Jun 30, 2025

Report Type: Accrual (Paid & Unpaid)



ACCOUNTS

Jul 01, 2024
to Jun 30, 2025

Income

Fundraising	\$50.00
Interest	\$1.04
Membership Fees	\$4,832.11
Merchandise	\$10.00
Reimbursed Expenses	\$2,892.03
Tournament canteen/bbq	\$93.00
Tournament entries (SC)	\$4,980.00
Total Income	\$12,858.18

Cost of Goods Sold

Purchases – Camp Expenses	\$4,834.97
Purchases – Tournaments	\$3,725.89
Total Cost of Goods Sold	\$8,560.86

Gross Profit

As a percentage of Total Income

\$4,297.32

33.42%

Operating Expenses

Bank Fees	\$14.80
Depreciation Expense	\$1,477.00
Fees & Charges	\$62.10
Member Event costs	\$457.05
Other Misc Expenses	\$2,892.03
Total Operating Expenses	\$4,902.98

Net Profit

As a percentage of Total Income

-\$605.66

-4.71%

Balance Sheet

ICKFA (Sunshine Coast Branch) Inc

As of Jun 30, 2025

Report Type: Accrual (Paid & Unpaid)



ACCOUNTS

Jun 30, 2025

Assets	
Cash and Bank	
Cash at Bank	\$17,186.65
Total Cash and Bank	\$17,186.65
Other Current Assets	
Accounts Receivable	\$232.69
Assets for Resale	\$212.02
Total Other Current Assets	\$444.71
Long-term Assets	
Accumulated Amortization of Machinery, Equipment, Furniture & Fixtures	-\$20,545.01
Machinery, equipment, furniture & fixtures	\$27,082.84
Total Long-term Assets	\$6,537.83
Total Assets	\$24,169.19
Liabilities	
Current Liabilities	
Accounts Payable	\$400.00
Total Current Liabilities	\$400.00
Long-term Liabilities	
Total Long-term Liabilities	\$0.00
Total Liabilities	\$400.00

Equity

Members Funds	\$18,108.54
Retained Earnings	
Profit for all prior years	\$6,266.31
Profit between Jul 1, 2024 and Jun 30, 2025	-\$605.66
Total Retained Earnings	\$5,660.65
Total Equity	\$23,769.19