



**International Chito-Ryu Karate Federation of Australia
(Sunshine Coast Branch) Inc.**

COMMITTEE MEETING MINUTES

Date and Time: Saturday, February 4th, 2023 at 9.00 am

Venue: Sunshine Coast Dojo

Meeting Opened: 9.02am

Attendance: Brett McRae, Martin Phillips, Sam Hunt, Shane Smith, Debra Flaherty

Apologies: Jo Bailey, Adam Teasdale

1. Welcome – read the ICKFA (SC) objectives

The objectives of the association are:

- a) To support, develop, protect, and advance the practice of Chito-Ryu Karate-Do throughout the Sunshine Coast region of South-East Queensland.
- b) To maintain the high standards as set by the Sohonbu (ICKF International Headquarters).
- c) To promote inter-dojō, inter-regional and international competition and to support contestants for these competitions.
- d) To support the strengthening of the community of members that make up the ICKFA (SC), including their immediate families.
- e) To advise and assist members wishing to train at ICKF dojos outside of the region or wishing to attend ICKF clinics or training camps outside of the region.
- f) To communicate with and assist members of the ICKF outside of the region during visits to the Sunshine Coast.

2. Review of previous meeting minutes (October 22nd, 2022)

The minutes of the last meeting were presented.

Motion to accept the minutes. Moved by: *Martin P*

Seconded by: *Sam H*

3. Reports

a. President Report

NIL

(Brett McRae)

b. Treasurer Report

See attached report page 3

(Acting Treasurer, Annie Gagnier)

c. Instructor Report

NIL

(Martin Phillips)

4. Business arising from previous meeting:

- a. Virtual kata tournament – Not going to happen at this time.
- b. Annual presentations board – Will ask around to people we know to build one, Shane S knows someone who is a woodworker.

5. Correspondence:

- a. NIL

6. General Business/New Business:

- a. Calendar of Events – Fixed the Sunshine Coast tournament dates.
- b. Soke Cup preparations – Selection of team in the next 2 months. No new information from Japan.
- c. Fundraising – Brett M can source meat trays for fundraising. Create 100 Club, \$5 entry per square, up to \$150 first prize, \$75 second prize, \$25 third prize (proportionally divided if not all tickets are sold). Display in Dojo entrance and gauge interest to see if it will work to run monthly up to the Soke Cup.
- d. Tournament preparations – Martin P to investigate venue hire, looking at Kuluin, or Pacific Paradise. Debra to look into availability of Immanuel Lutheran College.

Next meeting, 4th March 9.00am.

Meeting Closed: 9.53am

Signed by president: _____

Acting Treasurer's Report - 4th February 2023 (Annie Gagnier)

- 1) The annual return was lodged with the Office of Fair Trading within timeframe at the end of December. The annual fee of \$58.60 was paid.
- 2) The Xmas picnic was a lean one last year with BBQ expenses of only \$155.25 (thank you Brett) from an expected \$300.
- 3) 3 additional entry fees for the last SC tournament were banked, giving an additional \$120 towards this year's Soke Cup.
- 4) Budget (see spreadsheet)- Moneys collected since the last committee meeting included 4 months of membership fees for at total of \$1877.20 and \$120 of entry fees for the last tournament. The total to be allocated was \$1996.67.

As per allocation rules, 4 months @ \$340/mth for a total of \$1360.00 was allocated to Soke's 2023 visit bringing the current balance to \$3719.81. An amount will be deduced from this total when we receive the invoice from Sensei Noonan for our share of the international airfares for Soke's last visit.

4 months @ \$60/month for a total of \$240 was allocated towards the replacement of the mats bringing the balance to \$2321.88.

\$57.00 was allocated for the lodgement of the annual return with the Office of Fair Trading.

\$100.00 was allocated for the end of year presentation trophies. The invoice for \$105.00 was paid leaving a balance of \$53.80 for the next lot of trophies.

\$70.07 was allocated for the social events leaving a balance of \$300 after the reimbursement of \$155.25 for the Xmas BBQ. This should just about cover the expenses of the Easter BBQ.

\$169.60 was allocated to this year's Soke Cup which included the recently banked \$120 in entry fees for the last SC tournament and the remaining \$49.60 left over from all other allocations. The balance is currently at \$3600.25.

This brings us to a balance in the bank of \$12,270.75.

- 5) The committee may wish to revisit the allocation rules for the year given that it's a Soke Cup year. Some notes from me:

By keeping the allocation for Soke's visit at \$340/month, this brings us to a projected balance of roughly \$6440 by the end of September (assuming that a visit would take place after the Soke Cup in September/October). Off this amount, how-ever, the invoice for international airfares from the last visit will need to be deduced. Based on Soke's last visit, it is somewhat safe to predict that there will be sufficient funds for a 3-day visit (if the upcoming invoice from Sydney doesn't exceed \$1500 and if the visit happens around September-October). The fees for the last visit currently stand at roughly \$4500 for 4 days without the airfares (meaning around \$3375 for 3 days).

The allocation for the replacement mats should probably remain at \$60/month as it would take the saved amount to \$5200 (the last lot of mats cost \$4766.97 including transport).

Food for thoughts - With \$400/mth of the membership fees already allocated, there is not a huge amount left over each month to be allocated towards the Soke Cup and a potential scholarship. Profits from future tournaments will improve the outcome.