



International Chito-Ryu Karate Federation of Australia  
(Sunshine Coast Branch) Inc.

**COMMITTEE MEETING MINUTES**

*Date and Time: Saturday, October 10<sup>th</sup>, 2020 at 8:45 am*

*Venue: Online*

**Meeting Opened:** 8:48am

**Attendance:** Martin P, Sam H, Annie G, Terry P, Renae S, Keanu C, Gary S.

**Apologies:** None

**1. Welcome**

**2. Review of previous meeting minutes**

The minutes of the last meeting were presented.

**Motion to accept the minutes. Moved by: Martin P**

**Seconded by: Annie G**

**3. Reports**

**a. President Report** **Absent** (Nina M)

**b. Treasurer Report** Grill'd transfer has gone through, current bank balance is at \$5975.06, budget funds are allocated. Grill'd funds allocated to purchase of end of year trophies. (Annie G)

**c. Instructor Report** Senior weekend being held next week, have organised Snow Sensei from Blue Mountains Dojo to attend virtually. Currently have around 20 attendees. Discussed with Adam Sensei to have the Sunday sessions filmed. Terry P has volunteered to help with filming. Annie G also may be able to help with some filming and/or photography. (Martin P)

**4. Business arising from previous meeting:**

- a. 2020 AGM – Sam H and Martin P to create google form for proxy voting. Notice to go out Monday 26<sup>th</sup> October
- b. Constitution changes – Martin P to make edits and will add to AGM for approval. Terry P and Sam H to help look over edits.

**5. Correspondence:**

- a. Letter from office of fair trading.

**6. General Business/New Business:**

- a. End of year presentations – To be held in final week of training for each age group. Will need to purchase trophies as usually left-over tournament trophies are used. Allocate funds from Grill'd winnings to purchase trophies.

Next meeting, AGM 28<sup>th</sup> November 9.00am

**Meeting Closed:** 9.25am

**Signed by president:** \_\_\_\_\_