



**International Chito-Ryu Karate Federation of Australia
(Sunshine Coast Branch) Inc.**

SPECIAL MEETING MINUTES

Date and Time: Saturday, June 6th, 2020 at 8:30am

Venue: Online

Meeting Opened: 8.41am

Attendance: Sam H, Martin P, Nina M, Gary S, David P, Annie G, Karren F, Matt C.
By proxy – Debbie Woodhouse.

Apologies: None

1. Welcome: The reason for this special general meeting is to submit updated financial statements for 2019 FY to the members for review and acceptance before submitting to the Office of Fair Trading as some discrepancies were found in the financial statements that were submitted at the 2019 AGM.

2. Special Meeting Business:

- a. Annual Financial Statements (2018-19) & audit report, submitted for review and acceptance before submission to the Office of Fair Trading – Yes vote from all attending members and proxy votes.
- b. Appointment of Caren Jennifer Moroney (CPA 1801629) as financial auditor for 2019-2020 FY, if required. – Yes vote from all attending members and proxy votes.

Annie will submit financial reports to office of fair trading.

3. Meeting Closed: 8.47

Signed by president: _____