



**International Chito-Ryu Karate Federation of Australia  
(Sunshine Coast Branch) Inc.**

**AGM 2017 MINUTES**

*Date and Time: Saturday, December 10 2017 at 11:00am*

*Venue: Cotton Tree Park, Maroochydore, Qld, 4558*

**Meeting Opened:** 11:08am

**Attendance:** Helen O'Grady, Sam Hunt, Nikki Staveley, Viv Dumoulin, Terry Plant, Suzie Jordan, Mick Perdikis, Karen McRae, Helen Robb, Salina Strazzari, Sue-Anne Thompson, Andrew Robb, Karren Furner, Leanne Baarslag, David Probert, Debbie Strazzari.

**Apologies:** Martin Phillips, David Hobbs

**1. Welcome**

**2. Read minutes of previous AGM**

**3. Reports**

<b>(a) President Report</b>	Attached	(HO)
<b>(b) Secretary Report</b>	Attached	(SH)
<b>(c) Treasurer Report</b>	Financial statements attached	(VD)
<b>(d) Instructor Report</b>	Attached	(MP)

**4. Management Committee stand down. Election of office bearers for 2017-18**

- a. President** Helen O'Grady nominated. Nomination accepted.
- b. Instructor representative** Martin Phillips nominated.
- c. Secretary** Sam Hunt nominated. Nomination accepted.
- d. Treasurer** Viv Dumoulin nominated. Nomination accepted.
- e. General members** Members accepted nomination: Nikki Staveley, Salina Strazzari, Sue-Anne Thompson, Andrew Robb, Karren Furner, Leanne Baarslag, David Probert, Debbie Strazzari.

Cont. ICKFA (SC) Committee Meeting MINUTES September 3, 2016.

**Next Meeting.**

TBD at Maroochydore Dojo in 2018.

**Meeting Closed:** 11.35am

**Signed by president:** \_\_\_\_\_

## 2017 President report – Helen O’Grady

It’s been another very successful year for Sunshine Coast Karate and for ICKFA sunshine Coast. After the unfortunate postponement of the 2016 SOKE Cup we sent a slightly smaller team off to Japan in august. Whilst participants are largely self funded for the Soke cup, The club helped assist the team members with tournament entry cost and uniforms and helped facilitate some individual fund-raising.

The club also enables Soke Sensei and Higuchi Senseis recent visit. This is a vital part of our club and our style. We are incredible fortunate to be part of a genuine traditional school of karate with direct links to some of the greatest masters in karate history. These regular visits to and from Japan help keep our traditions pure and help us stay on the path soke has set for us.

Throughout the year in the lead up to the soke cup we also held several successful tournaments. It was great to see quite a number of new competitors stepping up for the first time both here and at the gold coast tournaments.

The club has also continued to improve day to day dojo equipment this year with the long awaited installation of a hot water system for our morning class members who go straight from training to work. We have also purchased a few new focus mits and other training equipment.

As always it's been a pleasure to serve on the ICKFA committee this past year and thank you so much to ask of the other committee members and volunteers who have helped make it another great year.

## 2017 – Secretary Report (Sam Hunt)

For the committee, 2017 has been a busy but relatively smooth sailing year.

Our biggest task for the year was to provide the funds for entry fees and uniforms for the Sunshine Coast's Soke Cup team. The Sunshine Coast branch provided the Australian uniform for purchase to the other Australian Dojos competing. Sensei Sandra did an excellent job designing and collaborating with the other Dojos to complete the uniform jackets, shirts and bags.

Our local tournaments had decent turn-outs and some improvements were made to the food being offered. Thank you to Leanne Baarslag for coordinating the tournaments and to all the volunteers that helped out.

The committee purchased some new equipment for the dojo, including medicine balls, focus mitts and mini strike shields.

The Japan training scholarship was won this year by Klaudia Caston, whose flights to and from Kumamoto were paid in full by the committee.

Just recently, we hosted Soke Sensei and Higuchi Sensei to teach some master classes, we were the first stop on their tour of the Australian dojos.

## Income Statement

ICKFA (Sunshine Coast Branch) Inc

1st July - 30th June

	Notes	2018 YTD	2017	2016
<b>Revenue</b>				
Interest		35	109	131
Grants & Donations		-	2,000	1,500
Fundraising		-	1,139	1,848
Other Events		-	240	4,545
Tournaments		40	4,530	4,547
Membership Fees		2,998	5,515	5,925
Camp		-	6,180	1,390
2nd hand asset sale		-	1,480	200
Soke Cup	1	-	9,488	-
Merchandise		-	142	495
<b>Total Revenue</b>		<b>3,072</b>	<b>30,824</b>	<b>20,581</b>
<b>Cost of Goods Sold (COGS)</b>				
Purchases – Fundraising		-	466	649
Purchases – Camp Expenses		-	4,847	1,140
Purchases – Tournaments		-	3,651	4,328
Purchases – Other Event Costs		-	-	3,870
Purchases – Merchandise		-	-	475
<b>Total Cost of Goods Sold (COGS)</b>		<b>-</b>	<b>8,965</b>	<b>10,462</b>
<b>GROSS PROFIT</b>		<b>3,072</b>	<b>21,859</b>	<b>10,120</b>
<b>Operating Expenses</b>				
Soke Cup expenses	1	-	12,851	-
Domain Renewal		-	30	-
Insurance – Contents		138	68	-
Fees & Charges		-	-	48
Equipment		-	-	139
Bank Fees		6	14	22
Scholarship		-	1,605	2,802
Donations		-	782	-
Visiting Sensei (travel/honorarium)	2	5,488	8,573	1,955
Member Event costs		104	603	616
Repairs & Maintenance		77	-	-
<b>Total Operating Expenses</b>		<b>5,813</b>	<b>24,525</b>	<b>5,582</b>
<b>NET PROFIT</b>		<b>(2,740)</b>	<b>(2,667)</b>	<b>4,538</b>

## Balance Sheet

ICKFA (Sunshine Coast Branch) Inc  
as at 30th June

	<i>Notes</i>	<b>2018 YTD</b>	<b>2017</b>	<b>2016</b>
<b>Asset</b>				
<b>Current Asset</b>				
Accounts Receivable	3	496.96	441.8	0
Prepaid Expenses		0	0	897.75
Sundry Debtor - Sunshine Coast Karate		0	0	2,250.00
<b>Total for Current Asset</b>		<b>496.96</b>	<b>441.8</b>	<b>3,147.75</b>
<b>Bank</b>				
Cash at Bank	4	8,807.23	12,187.59	19,417.13
Clearing Account - Contra		0	0	0
Petty Cash		16.95	16.95	16.95
<b>Total for Bank</b>		<b>8,824.18</b>	<b>12,204.54</b>	<b>19,434.08</b>
<b>Fixed Asset</b>				
Equipment, fixtures & fittings	5	19,134.93	18,834.93	11,281.28
Accumulated Depreciation of Equipment, fixtures & fittings		-1,000.00	-1,000.00	-1,000.00
<b>Total for Fixed Asset</b>		<b>18,134.93</b>	<b>17,834.93</b>	<b>10,281.28</b>
<b>Total Assets</b>		<b>27,456.07</b>	<b>30,481.27</b>	<b>32,863.11</b>
<b>Liability</b>				
<b>Current Liability</b>				
Accounts Payable	6	48.25	48.25	48.25
Accrued Expenses	7	0	284.72	
<b>Total for Current Liability</b>		<b>48.25</b>	<b>332.97</b>	<b>48.25</b>
<b>Total Liabilities</b>		<b>48.25</b>	<b>332.97</b>	<b>48.25</b>
<b>Equity</b>				
Members Funds		14,878.54	14,878.54	14,878.54
Previous Year(s) Earnings		15,269.76	17,936.32	13,398.29
Current Year Earnings		-2,740.48	-2,666.56	4,538.03
<b>Total equity</b>		<b>27,407.82</b>	<b>30,148.30</b>	<b>32,814.86</b>
<b>Total Liabilities and Equity</b>		<b>27,456.07</b>	<b>30,481.27</b>	<b>32,863.11</b>

## Notes to Financial Statements

ICKFA (Sunshine Coast Branch) Inc

1st July - 30th June

### 1 2016-17

#### Soke Cup Expenses

date	transaction	
April 9, 2017	Uniform Design	137.32
May 10, 2017	Matai Sports 50% Deposit uniforms	3,487.28
May 30, 2017	Matai Sports balance of uniforms	3,487.27
June 5, 2017	Entry fees, lunches & banquet	2,367.79
June 13, 2017	Coastal Monogramming	3,248.50
June 20, 2017	Postage of uniforms to Australian team	123.15
Total		<b>12,851.31</b>
	less team member payments	<u>9,487.85</u>
<b>Final costs Soke Cup</b>		<b>3,363.46</b>

### 2 2016-17

#### Visiting Sensei (travel/honorarium)

date	transaction	
July 28, 2016	portion airfare from/to Canada German Sensei	1,151.97
Aug. 29, 2016	portion domestic flight German Sensei	29.50
Sept. 15, 2016	6 days honorium German Sensei	2,400.00
Nov. 24, 2016	4 day honorium Soke Sensei & Higuchi Sensei	4,119.97
Nov. 28, 2016	reimburse M&S Phillips for hosting 2 x visiting Sensei (meals, fuel)	400.00
Feb. 28, 2017	portion of airfare from/to Japan Soke Sensei & Higuchi Sensei	471.12
Total		<b>8,572.56</b>

#### 2017-18

#### Visiting Sensei (travel/honorarium)

date	transaction	
Oct. 28, 2017	Accommodation Mooloolaba	422.04
Nov. 14, 2017	4 days honorarium & portion of airfare from/to Japan x 2	4,143.78
Nov. 22, 2017	portion domestic flight Gold Coast to Sydney	82.00
Dec. 3, 2017	Hosting expenses - food, travel, gifts	839.79
Total		<b>5,487.61</b>

3 Sunshine Coast Karate member fees invoice payable by end of month 496.96

4 See latest transaction summary attached 8,870.23

**5 Fixed Assets 19,134.93**

Opening balance	Body gear, bogu, headgear, mats, strike shields, bo	7,100.00
Nov. 21, 2014	Tournament bollards	300.00
Dec. 12, 2014	Tonfa x 22	330.00
July 14, 2015	Tournament mat bags x 6	528.00
July 14, 2015	Camera/TV equipment for dojo viewing area	1,600.36
March 24, 2016	Headgear x 15	1,422.92
July 7, 2016	Sai x 5	350.00
Sept. 30, 2016	Tournament mats	2,000.00
Dec. 23, 2016	Dojo mats	3,975.00
March 26, 2017	Hot water system inc installation	768.65
March 26, 2017	Leather focus mitts x 6	330.00
March 26, 2017	Medicine balls 2kg x 2	60.00
March 26, 2017	Medicine balls 3kg x 2	70.00
Oct. 4, 2017	Small strike pads x 12	300.00

<i>to do: disposal entry of expired equipment: old dojo &amp; tournament mats</i>	-	6,420.00
<i>adjust depreciation</i>		

6 Office of Fair Trading 48.25

7 Accrued expenses - April 17 tournament bbq expenses reimbursed Aug 17 -

12/9/2017

Statement Account - Bendigo e-banking



Statement Account  
633000 / 136535382

\$8,807.23  
Available balance

\$8,807.23  
Current balance

December 6		
Deposit - Cash	+ \$422.05	\$8,807.23
December 5		
Bendigo Bank Account	+ \$486.96	\$8,385.18
December 3		
M & S Phillips Soke Sensei visit	- \$839.79	\$7,898.22
December 1		
Transaction Fees Charged	- \$0.80	\$8,738.01
Interest	+ \$4.79	\$8,738.81
November 22		
Adam & Sheryl Higgins Soke flight - SC	- \$82.00	\$8,734.02
November 14		
S & M Phillips (Offset) reimbursement Soke	- \$4,143.78	\$8,816.02
November 1		



## 2017 – Instructors Report (Martin Phillips)

One again this year has been a big year in the dojo.

Here's a quick recap of some of the more notable points:

- We have two new black belts this year. Keanu Caston & Jack Graham.
- Most successful Soke Cup team ever from the Sunshine Coast
  - 2 x tournament champions – Jack Graham & myself (Martin Phillips)
  - Gold medalists - Sandra, Renae, Jack, Martin, Klaudia & Renae
  - Silver Medalists – Keanu, Martin & Jack
  - Bronze medalists – Klaudia, Renae, Bailey, Sami & Savannah
- Successfully hosted a number of major events throughout the year.
  - 2 x major regional tournaments
  - QLD camp, which was well attended
  - QLD senior training weekend, with guest instructor – Noonan Sensei from Sydney
  - Guest instructors from Japan – Soke Sensei & Higuchi Sensei
  - Easter family day & today's Christmas family day
- Expansion of classes throughout 2017
  - Introduced Saturday morning classes – which are now very well attended
  - Continuation of weapons classes for seniors (term by term)
  - In conjunction with U3A (Sunshine Coast), we have introduced a weekly O/50's class
  - Nearly all classes are currently at capacity or very close to it
  - Increased participation in the leadership program with more students moving through to senior levels
- Japan training scholarship was well utilised this year by Klaudia, accompanied by Sensei Sandra for 2 week training intensive prior to the arrival of the Soke Cup team in Kumamoto. Additional seniors also enjoyed the training experience (self funded) – Sami, Sam H, Helen.
- The association funded a number of equipment purchases throughout the year which will have been and will continue to be utilised by all members.

For the year ahead, 2018, there is more for members to enjoy:

- The road to the 2019 Soke Cup begins. Due to the delayed Soke Cup this year, the next Soke Cup is now already less than 2 years away. The 2019 Soke Cup will be in Canada and is open to all students who are willing to put in the work. If you're interested, please speak to instructors.
- We are planning 2 major Sunshine Coast tournaments in 2018.
- We are currently working with all of the dojo instructors throughout Australia to have a national tournament circuit in 2018 (and hopefully beyond).
- The QLD camp will be on the Gold Coast next year (May), the venue is already booked.
- Once again we'll be hosting the QLD Senior training weekend which has been a great success over the last 2 years.
- Once again the Japan training scholarship is open and we hope to bring more guest instructors to the Sunshine Coast next year.
- Hopefully by the end of next year we'll have a few more black belts and even more seniors edging closer. Along with a few more black belt attaining their instructor qualifications.

- And perhaps most exciting for us, due to the growth in classes this year, we are planning to expand the dojo with a second training area, upstairs. There are still a few things to be worked out, but if all goes well, we hope to have it up and running early in the new year.