



**International Chito-Ryu Karate Federation of Australia
(Sunshine Coast Branch) Inc.**

COMMITTEE MEETING MINUTES

Date and Time: Saturday, March 18 2017 at 8:30am

Venue: Maroochydore Dojo, 2/14 Depot St, Maroochydore, Qld, 4558

Meeting Opened: 8.35am

Attendance: Martin Phillips (MP), Sam Hunt (SH), Nikki Staveley (NS), Leanne Baarslag (LB), David Hobbs (DH), Gary Saunders (GS)

Apologies: Helen O'Grady (HO), Viv Dumoulin (VD)

1. Welcome

2. Review of previous meeting minutes

The minutes of the last meeting were presented.

Motion to accept the minutes. Moved by: MP **Seconded by:** DH

3. Reports

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|------------------------------|--------------|------|
| (a) President Report | Nil (Absent) | (HO) |
| (b) Treasurer Report | Nil (Absent) | (VD) |
| (c) Instructor Report | Nil | (MP) |

4. Business arising from previous meeting:

- a) Contents insurance for dojo – Association is listed on same policy as Sunshine Coast Karate. Policy covers fire but not theft. Contents value is \$50k. Insurance cost is \$44.81 per month. MP has asked committee to cover half the cost of the premium to cover what the association has of value. Motion to accept is successful. MP to follow up with VD on finances.
- b) Dojo hot water system – Three quotes were presented, ranging from \$768.85 to \$1386.36. Motion to accept successful for quote by RC plumbing and drainage for \$768.85.
- c) Tournament Preparation
 - a. Volunteers – GS has volunteered for position of marshal at tournament. LB will organise other positions in the upcoming weeks.

- b. Trophies – MP organising trophies, will be ready for tournament.
 - c. Referee and table official training – MP to organise referees, including brown and black belts. Open invitation for table officials for Friday squad training before tournament.
 - d. Set up and pack up – word to go out to competitors to volunteer.
 - e. BBQ/Canteen – NS will organise cakes, ask the Perdikis' to help with BBQ.
 - f. First Aid – need to pick up ice before tournament.
- d) Equipment purchases – Looking to purchase six medicine balls ranging from 1-3 kg, and six pairs of leather focus mitts. Total cost from wholesaler and Amart Sports is \$470. Motion to accept is successful. MP to order and pick up.

5. Correspondence:

Nil

6. General Business/New Business:

- a. Soke Cup Fundraising - Jane Graham would like to organise BBQ at Erbachers (fruit shop on David Lowe way), may require public liability insurance certificate from association. MP to check with Jane on dates. Public liability insurance certificate available on request.
- b. Easter Picnic & Training Day, Sunday 9th April 2017 at Cotton Tree – MP to organise promotion and training session. Leadership group to organise games. LB to organise purchase of Easter Eggs and BBQ supplies.
- c. Door lock on toilet to be replaced and lock on shower, look to get quote.
- d. Soke Cup uniforms and bags are almost finalised with other dojos. Sensei Sandra coordinating with other dojos on design and quantities. Committee has agreed to pay for competitor's uniforms and bags. ICKFA(SC) will purchase all merchandise and will distribute to other dojos.

Next Meeting.

Next meeting, 22nd April 2017 | 8.30am | Maroochydore dojo.
Followed by 27th May 2017

Meeting Closed: 9.29am

Signed by president: _____