



**International Chito-Ryu Karate Federation of Australia  
(Sunshine Coast Branch) Inc.**

**Committee Meeting MINUTES**

**Venue: Maroochydore Dojo, 2/14 Depot St, Maroochydore, Qld, 4558  
15th June 2013**

Attendance: Helen O'Grady, Martin Phillips, Leona Ryan, Debbie Strazzari, Rod Jones.

Apologies: Wendy Boman, Adam Amos, Tracy Darin, Jodie Marriott.

Meeting Opened: 9:00am

| Item  | Action  | Who             |
|---|---|-----------------|
| <b>Minutes of previous Meeting</b>            | The minutes of the last meeting were reviewed and accepted with adjustments made referenced below.<br><br><b>Moved:</b> Rod Jones<br><b>Seconded:</b> Martin Phillips   | Helen O'Grady   |
| <b>Treasurer's Report</b>                     | No report submitted this month, to follow up next month.<br><br><b>Treasurer items pending</b> <ul style="list-style-type: none"> <li>• Audit pending</li> <li>• Accounting Software Programs</li> </ul>  |                 |
| <b>Secretary's Report</b>                     | May Minutes were uploaded to website.   | Leona Ryan      |
| <b>Instructor's Report</b>                    | Head gear bogu is on hold due to manufacturing issues. At this stage it won't be progressing forward until after Soke Cup, timeline is pending.   | Martin Phillips |
| <b>Correspondence</b>                         |   |                 |
| <b>Correspondence In</b>                      |   |                 |
| <b>Correspondence Out</b>                     |   | Leona           |
| <b>Business arising from previous Minutes</b> |   |                 |
| <b>Amendment from previous minutes</b>        | Corrections: <ul style="list-style-type: none"> <li>• Entries have been submitted for Soke Cup however fees are still to be paid.</li> <li>• SMS messaging costs are too high and decided not to progress with this system at this time. All agreed.</li> </ul> |                 |
| <b>Grading Day BBQ</b>                        | Next Grading Day, 22nd June. Debbie to organise sausages and meat tray raffle. Approx 40 members grading, 5kg sausages to order. Leona to organise bread, onions, raffle tickets, float and sign for raffle.  |                 |
| <b>Electronic scoreboards for tournaments</b> | Software is still underway, doubts about it being ready for Nationals, however hardware to be purchased and ready to use. Martin will purchase 3 mini computers and adapters at approx \$60 each, also 32" monitor approx \$250. All agreed.                    |                 |

|   |  |  |
|---|--|--|
| <p><b>Tournament Update</b></p> <p>Committee BBQ</p> <p>Nationals July</p> <p><b>Soke Cup Funding Raising</b></p> <p><b>First Aid Policies and Procedures</b></p> | <p>Feedback from May tournament: Microphone was very helpful and recommended for all future tournaments. LED signs not needed at this stage. All volunteers were greatly appreciated and made great contributions to the success of the tournament.</p> <p>It was noted that the committee BBQ was not adequately cooking sausages and taking too long. Debbie looked into purchasing a new one but at this stage a suitable and affordable BBQ has not been found. For the Nationals the BBQ will be started earlier. At this stage no action required however open for discussion in the future.</p> <p>Nationals in July: Approx 60 entries. Volunteer roles/jobs were discussed as per Jodie's request and details will be forwarded to Jodie to organise. Also discussed and all agreed to wipe the \$5 entry fee and focus on selling raffle tickets for meat tray, 100 square raffle and sausages at BBQ. Leona to make signs.</p> <p>Fight-a-thon fundraising has begun in classes and is progressing well.</p> <p>Approx cost of fees will be set aside and the remaining funds will be distributed to members shortly. The club will float any difference in fees due to the exchange rates. Approx \$7500 funds available. Martin to follow up and organise.</p> <p>Documentation is still pending.</p> |  |
| <b>Agenda Items/General Business</b>  |  |  |
| <p><b>Date Changes</b></p>  | <p>Please note the following changes to dates:</p> <ul style="list-style-type: none"> <li>• Committee Meeting for 29th June has been cancelled.</li> <li>• Next Committee meeting is scheduled for July 27th at 10am.</li> <li>• Committee meeting for the 10th August has been cancelled.</li> <li>• SC Tournament on 20th of October has been moved to 13th October.</li> </ul>  |  |
| <p><b>Date of Next Meeting</b></p>  | <p>Next Meeting 27th July at 10am at Sunshine Coast Karate, Maroochydore Dojo.</p>   |  |
| <p><b>Meeting Finished</b></p>  | <p>10:10am</p>   |  |

\_\_\_\_\_ President \_\_\_/\_\_\_/\_\_\_