



**International Chito-Ryu Karate Federation of Australia
(Sunshine Coast Branch) Inc.**

Committee Meeting MINUTES

**Venue: Maroochydore Dojo, 2/14 Depot St, Maroochydore, Qld, 4558
11th May 2013.**

Attendance: Helen O'Grady, Martin Phillips, Leona Ryan, Debbie Strazzari, Jodie Marriott, Rod Jones.

Apologies: Wendy Boman, Adam Amos,

Meeting Opened: 9:10am

Item	Action	Who
Minutes of previous Meeting	The minutes of the last meeting were reviewed and accepted. Moved: Rod Jones Seconded: Jodie Marriott	Helen O'Grady
Treasurer's Report	No report submitted this month, to follow up next month. Treasurer items pending <ul style="list-style-type: none"> • Audit pending • Accounting Software Programs 	
Secretary's Report	April Minutes were uploaded to website. Newsletter printed and distributed with Jodie's Japan newsletter.	Leona Ryan
Instructor's Report	Head gear orders will be placed this week. Approx \$60 piece.	Martin Phillips

Correspondence

Correspondence In	Invoice for the QLD camp received. Response letter from Maroochy RSL.	
Correspondence Out	QLD Govt. Associations Incorporation Form.	Leona

Business arising from previous Minutes

QLD Camp 2013	Feedback from QLD camp from both Sunshine Coast and Gold Coast dojo's was positive. Location was excellent especially having direct beach access, facilities for training were excellent, facilities for accommodation were adequate, time of year was good. Training format was excellent. Special guest, Charlene Symonds' attendance was invaluable.	
Grading Day BBQ	April Grading Day BBQ was successful. Meat raffle valued at \$20 created more revenue than BBQ. Meat tray raffles to continue for future Grading Days.	
Committee Raffle	It was discussed and agreed not to follow up on tickets not returned from the Major Fundraiser Raffle. It was agreed the efforts to take action to recoup the tickets was not worth the tension it could cause for the club and those members. No further action required.	

Electronic scoreboards for tournaments	Software is still underway, though they will not be ready for the May tournament. The aim is to have them ready for the Nationals in July.	
Tournament Update	Approx 50 entries plus Gold Coast entries. Approx numbers expected 120-150. Rod Jones will provide his trailer and van for use to transport the mats to the tournament. Trophies have been ordered. Debbie to organise a meat tray for raffle from Grants and sausages for the BBQ. All volunteers are organised by Jodie. Cafe2U is confirmed for coffee and light food from 8:30 to 2:00pm.	
Soke Cup Funding Raising	<p>Entries have been paid for Soke Cup. Remaining funds will be dispersed.</p> <p>Garage sale raised approx \$100 per team member, total of \$1350.</p> <p>Fight-a-thon fundraising during class begins next week. Martin to draw up information letter and form for members to record funds.</p> <p>Maroochy RSL has rejected our letter seeking funds for Soke Cup members. Letter kept in records. No further action at this time.</p>	
First Aid Policies and Procedures	Documentation is still pending.	
Agenda Items/General Business		
Fundraising BBQs outside of dojo and association events	BBQs to be organised by Jane Graham. No further action required.	
SMS Messaging	Item pending.	
Date of Next Meeting	Next Meeting 8th June at 9am at Sunshine Coast Karate, Maroochydoore Dojo.	
Meeting Finished	10:00am	

_____ President ___/___/___