



International Chito-Ryu Karate Federation of Australia (Sunshine Coast Branch) Inc.

Committee Meeting MINUTES

Venue: Maroochydore Dojo, 2/14 Depot St, Maroochydore, Qld, 4558
20th October, 2012.

Attendance: Martin Phillips, Tracy Darin, Leona Ryan, Debbie Strazzari, Claire Flynn.

Apologies: Helen O'Grady, Paul Flynn, John Strazzari.

Meeting Opened: 9:30am.

Item	Action	Who
Minutes of previous Meeting	The minutes of the last meeting were reviewed and accepted. Moved: Martin Phillips Seconded: Debbie Strazzari	Martin Phillips
Treasurer's Report	Account Balance \$13974.92 Liabilities: Soke Cup: \$5757.32 \$350 tournament points champion Equipment: \$1000.00 (depreciation) Available balance as of 12/08/12: \$6809.89 Treasurer items <ul style="list-style-type: none"> • Audit pending • Scholarship funds to be allocated to liabilities in accounting records. \$600 month until April 2013. • Tracy to enquire about MYOB accounting software for next committee meeting. Current system is too time consuming. 	Tracy Darin
Secretary's Report	Leona to upload minutes and newsletter to the website.	Leona Ryan (Secretary)
Instructor's Report	Bogu head equipment samples anticipated to be available for Nationals. Soke Sensei is arriving in Australia 10 th November and will be doing training clinics in the Sunshine Coast and Gold Coast Dojos during the week. He will be doing training clinics in Sydney the week prior to the Nationals on 25 th November. Details to be included in newsletter.	Martin Phillips (Instructor)
Correspondence		
Correspondence In	NIL	
Correspondence Out	NIL	
Business arising from previous Minutes		
Welcome letter	Helen completed draft of welcome letter for new members' kits.	Helen

Newsletter content	Next newsletter drafted and scheduled for early November.	Leona
Annual Scholarship	Martin to update and amend submitted Scholarship information letter for next meeting.	Martin
QLD Camp 2013	Martin has reported that costs for suggested QCCC in Mapleton as a venue for QLD camp next year could be too high. \$140pp plus \$30 each for instructors time. There is a minimum of \$7000 cost indicating 50 people would need to attend. Martin to explore other possible venues, Euan Maddock Dam was suggested.	Martin
Nationals 2013	Sunshine Coast is hosting the Nationals next year. Approx date is 8 th July (TBC). Pacific Paradise School Hall has been booked as venue.	Martin
AGM & CHRISTMAS PARTY	<p>Please Note: There was a misprint of the day for the AGM & Xmas Party on the last committee minutes. The confirmed day and date is Sunday 9th December 2012. Venue: Cotton Tree park.</p> <p>Training will commence at 9:00am followed by the AGM at 11:00am. During AGM, games will be organised for the kids with Santa to visit also. Sausage sizzle will immediately follow meeting.</p> <p>Debbie will ask Merv or Colin to volunteer as Santa.</p> <p>Leona to wrap lollies for Santa to give out. Lolly shirts for games also.</p> <p>Call out required to any members who can provide shade tents.</p>	
AGM Agenda Items	<p>AGM Agenda items will include the introduction of following new key roles being established in the committee for 2013: Tournaments Coordinator, Social Events Coordinator, Fund Raising Events Coordinator, Grading Day BBQs Coordinator and First Aid Officer for tournaments.</p> <p>AGM meeting notice to be given 4 weeks prior.</p>	
Hamilton Island voucher	<p>Martin has researched and confirmed (according to the Office of Trading requirements stated online) the committee are able to run a raffle with the intention of generating large funds.</p> <p>It was agreed to use the funds generated to benefit as many members in the club as possible. Martin suggested to invite another instructor from Japan to teach some classes in the dojo.</p> <p>Another suggestion was made to have 2nd and 3rd prizes also. Ask members within the dojo if anyone would like to donate any prizes which in turn helps promote their business. An invitation is to be sent out giving members two weeks to reply. After which time depending on how many prizes there are the committee will decide whether to open the raffle to selling more than the originally agreed 500 tickets.</p> <p>Tickets will then need to be printed and distributed for sale.</p>	

	Agenda Items/General Business	
Grants	A suggestion was made to look into applying for a grant to assist in funding for running local events which aim to promote community involvement. Tourism QLD offer the grants, Martin to investigate options for us and if we may be eligible to apply.	Martin
Boxes for storing tournament equipment	Martin requested the committee purchase boxes for organising and storing tournament equipment, essentially to be organised by the Nationals next year. Boxes required for: Table officials x3, body gear, front desk registration, and the current canteen box to be replaced if necessary. It was also requested to purchase boxes for treasury and secretary records.	
Electronic Score Boards for tournaments.	Martin suggested and will make enquiries into electronic score board for tournaments.	Martin
Date of Next Meeting	Saturday 10th November at 9:00am at SCK Dojo, Maroochydore.	
Meeting Finished	10:45am	

_____ President ____/____/____