

Christmas Family Day, Training & AGM

Christmas is fast approaching and it's time to celebrate what a great year we have had with all of our Karate friends and family. Once again your association will be holding our Family Fun Day in Cotton Tree Park. In association with the day, the association will also be holding it's AGM, and all members and family are invited to attend. There will be water training, games to play, annual award presentations, lunch and a visit from Santa. If you will be attending, please add your name to the list on the dojo noticeboard, as the club will be supplying a sausage sizzle for lunch, please RSVP by Mon 3rd Dec.



Where: Cotton Tree Park

When: Sunday 9th December 2012

RSVP: Mon 3rd Dec

(Add your name to the list)

9am Training
11am Games and AGM
12pm Lunch
1pm Annual Awards

*Don't forget your hat
sunscreen, towel and a
change of clothes... you
will probably get wet*

Annual General Meeting

The Annual General Meeting of the ICKFA (Sunshine Coast Branch) Inc will be held at the Christmas Family day. If you are interested in nominating for a position on the committee you can nominate in writing beforehand or just show up on the day. Descriptions of the duties of the management committee can be found in the Dojo.



ICKFA (Sunshine Coast Branch) Inc

国際千唐流空手道連盟オーストラリア千唐会 サンシャインコースト

2/14 Depot St, Maroochydore, QLD 4558

Annual General Meeting

In accordance with the constitution the Annual General Meeting of the International Chito-Ryu Karate Federation of Australia (Sunshine Coast Branch) Inc will be held as follows:

Date: Sunday 9 December 2012
Venue: Cotton Tree Park, (in case of bad weather, venue will be at Maroochydore Dojo)
Time: 11.00 am (following training)

At Annual General Meetings, each member over the age of 18 is entitled to one vote. A parent of a member under 18 may vote on the member's behalf.

To commence an Annual General Meeting, the number of full voting members present must be double the number of members of the management committee, plus one (that is 11).

Meeting Agenda

1. Attendance/Apologies
2. Confirm the minutes of the AGM held on 11th December 2011.
3. Receipt of:
 - a. President's Report
 - b. Secretary's Report
 - c. Treasurer's Report (Annual financial statements)
 - d. Instructor's Report
4. Management Committee stand down
5. Election of office bearers for 2012-13
 - a. President
 - b. Instructor Representative
 - c. Secretary
 - d. Treasurer
 - e. General Members (including the following team leaders)
 - Tournament co-ordinator
 - First aid officer
 - Social events co-ordinator - easter, xmas
 - Fund raising events co-ordinator
 - *Grading day BBQ co-ordinator*

If you are unable to attend the meeting but would still like to vote, proxy voting forms are available from the dojo or the website (sc.karate.org.au).

If you would like to nominate yourself or someone else for a position on the management committee, nomination forms are available from the dojo or the website (sc.karate.org.au).

Please note, a copy of the current rules of the association can also be found in the "Documents" section of the association's website (sc.karate.org.au) or is available upon request from the dojo.



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31st October 2012

All Karate Parents and Students

Your Club Committee needs your help!

If you've recently attended or participated in the Beginners tournament, followed the progress of our Australian team members at the Soke Cup in Japan, or wondered how dojo equipment (mats, helmets, bogu) are provided, then you have witnessed your Club Committee's efforts on your behalf.

A small group of volunteers work hard behind the scenes to make all these things happen.

A small component of your training fees are a membership subscription to the Sunshine Coast Branch of ICKFA (International Chito-Ryu Karate Federation of Australia). The Sunshine Coast Committee comprises a President, Secretary, Treasurer, Instructor and at least one general member. The committee organises tournaments, training camps, merchandise, social days, purchases equipment and provides subsidies to assist students attain their goals.

The more volunteers the less work for all.

At the Annual General Meeting which is held in conjunction with the Christmas training day and BBQ (11 December, 2010), the committee positions will be declared vacant. Your current committee, Wendy Boman, Helen O'Grady, Debbie Woodhouse, Sally Guy, Leona Ryan, Claire Flynn, John and Debbie Strazzari are encouraging people to consider nominating for a committee position, to help guide and grow the club over the next 12 months.

*We need volunteers to support our club,
to help guide and grow our club over the next 12 months.*

Our meetings are informal, we support each other to get the job done, there is not a large time commitment and we have a lot of fun along the way.

Visit our new website ("documents" section) to learn more about the committee's functions.

Website – sc.karate.org.au

Do you think you've got something to contribute? Do you want to help the organisation that helps your family members get the best out of their training? Do you want to be a role model for your children? Then have a talk to one of the current committee members about any of the roles. Or refer to the print out on the dojo noticeboard of the responsibilities of the management committee and duties of the office bearers.



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Based on the activities of the last few years, the current management committee has decided to assign a few key roles to general committee members, in addition to the executive positions. These key roles will be for team leaders to co-ordinate various events and activities throughout the year. This does not necessarily mean that you will have to do all of the work for these events, but you will be responsible for co-ordinating and organising the people who will be doing the work. As our organisation continues to grow, it is becoming more and more important to share the workload, and these positions are a step in that direction. The key positions for general committee members for the year ahead will be as follows:

- Tournament co-ordinator
- First aid officer
- Social events co-ordinator - easter, xmas
- Fund raising events co-ordinator
- Grading day BBQ co-ordinator

[Extract from the Rules of the Association]

RESPONSIBILITIES OF MANAGEMENT COMMITTEE

The management committee will:

- a. Control and manage the affairs of the Association.
- b. Exercise all such functions as may be exercised by the Association outside of the Annual General Meeting.
- c. Have the power to perform all such acts and do all such things as appear to the committee to be necessary or desirable for the proper management of the affairs of the Association.
- d. Have the power to appoint or dismiss such officers, subcommittees and employees as are required to carry out the objectives of the Association.
- e. Have the power to pay a member, or other person, for a service rendered by, or property acquired from persons in a special or private capacity.
- f. Be responsible for all expenditure of the Association.
- g. Reimburse members for fair expenses incurred in the work of administering the Sunshine Coast Chito-Ryu Karate Association.

DUTIES OF OFFICE BEARERS

The Chairperson will:

- a. Represent the Sunshine Coast Chito-Ryu Karate Association.
- b. Exercise general control of the management and affairs of the Association.
- c. Act as chairperson at all meetings of the Association, ensuring that meetings are run efficiently and according to strict meeting procedure.
- d. Prepare an agenda for executive meetings.

The Instructor Representative will:

- a. Represent all instructors within the region.
- b. Report upon the activities and initiatives within the dojos that may be relevant to the association.
- c. Any other duties as determined by the management committee.

The Secretary will:

- a. Attend to all correspondence, convene meetings and notify those eligible to attend such meetings.
- b. Keep suitable and orderly files of the associations correspondence.
- c. Provide a copy of the constitution at all meetings.
- d. Ensure that any rule changes are included in the Standing Orders, and that document be available at meetings.
- e. Prepare minutes of each meeting and circulate such minutes to the ICKFA management committee and as instructed by the Association, and record in a minute book all proceedings.
- f. Maintain a record of all state, national and international tournaments involving members of the Association and other annual highlights, so that historical records can be maintained.
- g. Prepare and present the Secretary's annual report.
- h. Any other duties as determined by the management committee.

The Treasurer will:

- a. Ensure that all monies due to the Association are collected and forthwith deposit the same to the credit of the Association at its authorised bank.
- b. Ensure that all payments authorised by the association are made.
- c. Record all income and expenditure and produce these records at the request of the management committee.
- d. Prepare and present at the Annual General Meeting a statement of receipts and expenditure and balance sheet of the financial transactions of the Association for the year ended.
- e. Maintain a register of student members.
- f. Any other duties as determined by the management committee.
- g. The General Member will perform any duties as determined by the management committee.